



## Risk Assessment Form

<b>Activity</b>	Football Tournaments	<b>Venue</b>	Staveley Miners Welfare FC	<b>Assessor</b>	Robert Stevenson	<b>Assessment Date</b>	2 <sup>nd</sup> September 2024
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Hazard Identified	Who Is at Risk	Control Measures	Risk Rating
Presence of vulnerable people	Participants/Staff/Volunteers	Child Protection Policy/Safeguarding Policy in place and to be understood and followed by staff and volunteers. Participants not to be left alone in the care of someone who has not undergone a DBS check. Schools to vet their own staff. Stadium to be closed to members of public. Parents allowed but must sign in with name and school they are with. CFC staff to check with teachers they have gone through relevant safeguarding documents with the school they are attending with.	Low
Fire	Participants/Staff/Volunteers/Spectators	Fire Evacuation procedure always followed by staff. Participants/Staff/Volunteers/Spectators made aware of the evacuation procedure through the venue protocol. Fire meeting point – front car park. Fire exits in each corner of stadium.	Low
Medical conditions	Participants/Staff/Volunteers/Spectators	CFC staff to know of any specific medical conditions before starting the session. All Community Trust staff will be first aid trained and there will be a first aid kit on site in case of incident. School staff to bring required medical equipment such as inhalers.	Low
Injury due to pitch	Participants/Staff/Volunteers/Spectators	Playing surface that participants use to be checked by the head coach prior to start of the event. Appropriate footwear to be worn by participants including boots and shin pads	Low
Equipment left, around the playing area causing a trip hazard.	Participants/Staff/Volunteers Spectators	Warn the participants before the session starts that there may be equipment such as balls, cones, and bibs on the floor around the playing area. Remind them not to touch any equipment unless being told to by coach. Position participants away from equipment when delivering activities. Goals from other pitches well away from main playing areas.	Low



Hazard Identified	Who Is at Risk	Control Measures	Risk Rating
Building faults	Participants/Staff/Volunteers Spectators	Any concerns over building, lighting, ceiling, walling, or defective equipment reported to stadium caretaker or senior members of staff. All spectators to be behind metal fencing.	Low
Participant injury during the session from football related activities	Participants	All participants must wear suitable footwear therefore reducing the severity of the injury. Participants aware of the consequences of bad tackling or foul play such as red card etc	Low
Entering the playing area when unauthorised to do so, causing collisions.	Participants	All participants must only enter the playing area when instructed to do so by a member of staff and be always under supervision via school or cfc staff including during warm ups.	Low
Children attempting to leave playing area	Participants	Ensure all available exits are locked and secure and that children always ask a teacher or CFC staff should they wish to leave the playing area for any reason. Young children should always be supervised by an adult should they need the toilet, either school staff or CFC staff- remain outside and number count in and out.	Low
Children climbing the fences.	Participants	Warn children that they shouldn't climb on the fences and potential hazards, especially when wet. Terraces in the main stand to be warned and children to not run on concrete in boots	Low
Being hit by fast moving ball.	Participants/Coach/Spectators	Manage and organise the children so that they do not strike balls into areas where people are stood during warm ups –and to only use equipment when instructed by coach. During matches spectators to be stood well back	Low
Changing rooms.	Participants	Changing rooms will be locked, toilets open beside main stand. Spaces available inside the main café area and toilets with cubicles if children need to get changed in privacy	Low



## Risk Assessment Guidance

### Key to risk assessment findings and scoring

*(Please note that scores provide guidance only, there may be more risk associated with different individuals and in different situations)*

Worst Case Outcome	Fatality (10)	Permanent Disability (8)	Major Injury (6)	Minor Injury (2)	Trivial / No Injury (1)
<b>Likelihood</b>					
<b>Very Likely (5)</b>	High (50)	High (40)	Medium (30)	Low (10)	Low (5)
<b>Probable (4)</b>	High (40)	Medium (32)	Medium (24)	Low (8)	Low (4)
<b>Possible (3)</b>	Medium (30)	Medium (24)	Low (18)	Low (6)	Low (3)
<b>Remote (2)</b>	Low (20)	Low (16)	Low (12)	Low (4)	Low (2)

Risk Level	Control
Low (Green)	Follow the Control Measures, continue with session if measures are achieved.
Medium (Amber)	If it is reasonably practicable to undertake some action to reduce the level of risk this should be done. If the risk is medium because the consequences are extremely harmful it is unlikely that there can be any further reduction without significant effort. Ensure there is a suitable system in place and continue to monitor.
High (Red)	Action must be taken to remove or reduce the risk. If action cannot reduce or remove the level of risk the activity should not be undertaken.

The hazards listed in the risk assessment form are given as a guide and are by no means exhaustive. All risk assessments must be reviewed and revised by coaches and leaders to identify hazards which are not listed but are specific to your activity before commencing delivery.

N.B. Risk assessment forms will be reviewed and updated annually.